

California State University, San Bernardino
Department of Health Science and Human Ecology
BACHELOR OF SCIENCE IN HEALTH SCIENCE
with a concentration in
AMBULATORY CARE/GROUP PRACTICE MANAGEMENT
ADVISING WORKSHEET

Student Name: _____ STUDENT I.D. _____

Permanent Address Zip Code _____

Home Telephone No. _____ Work Telephone No. _____

Previous Degrees _____ Major _____

Previous Colleges/Universities Attended _____

CSUSB Bulletin: Year of Graduation Requirements _____

Transfer Credits Awarded by CSUSB _____

Related Work Experience _____

Occupational Goal _____

Advising _____

(Advisor) (Date)

(Advisor) (Date)

(Advisor) (Date)

The major in **AMBULATORY CARE/ GROUP PRACTICE MANAGEMENT** is designed to prepare students for career opportunities in various aspects of mid-level health services administration/planning in large health care organizations and top level management in smaller health care organizations. The degree is aimed at training persons to serve in health services administration roles at the mid-management level of hospitals, large clinics, HMOs, managed care organizations, and major health services and as top administrators of long-term care facilities, medical groups, clinics, and other health services, institutions, facilities, and agencies in the private and public/government sectors. This degree prepares a person for Nursing Home Administration. Students have also found careers in the Medical Service Corps of the Armed Forces, as well as federal, state, and county government health services and facilities, insurance companies, HMO's, PPO's, IPA's, Medical Group Management and other health and social services.

Note: Substitutions of course requirements within the major and other required areas are subject to approval of the Department Chair, and the Dean of the College of Natural Sciences.

**Ambulatory Care/Group Practice Management Program Sheet
of Health Science CSUSB**

Department

Student _____ Phone No. _____ Address: _____
 ID No. _____ Email: _____

GE catalog YR _____ Major catalog YR _____

Select one of each category for the total number of units shown.						Evaluation of Transfer Credit	
						Entering Date:	Previous School(s):
						U.	Grade
						Qtr to be taken	
Gen Ed. Core Requirements: (78-82 units)						Course Title	Credits
A1 Written	ENG 101	or	HON 103	4			
A2 Oral	COMM 120	or	HON 103	4			
A3 B1Math	110	115	120 192 211	4			
A4 CritThink	COMM 180	HON 103	MATH 180 PHIL 105 PHIL 200 PSYC 105 SOC 180	4			
B2 Life Sci	BIO 100	BIO 202	HSCI 120	5			
B3 Phys Sci	CHEM 100	CHEM 205	CHEM 215 GEOG 103 GEOL 101 PHYS 100 ASTR 103 PHYS 121 PHYS 221	5			
B4 Spec Top	BIO 216	BIOL 217	CHEM 105 CSCI 122 CSCI 129 GEOL 205 GEOL 210	2			
B5 Capstone	NSCI 300	NSCI 310	NSCI 314 NSCI 315 NSCI 320 NSCI 325 NSCI 351 NSCI 360 (may only take one of HUM 325 NSCI 325 SSCI 325)	4			
C1 Arts	ART 200	HUM 180	MUS 180 TA 260	4			
C2 Literature	ENG 110	ENG 111	ENG 160 ENG 170 TA 160 TA 212	4			
C3 For Lang	ARAB 102	150 214 290	ASL 102 ASL 150 FLAN 102 FLAN 150 FREN 102 150 200 201 202 290 GER 102 150 212 214 216 290 JAPN 102 150 290 MAND 102 150 290 SPAN 102 150 155 212 213 214 290	4			
C4 Phil	PHIL 190	191 192 193 194		4			
C5 HumCAP	HUM 319	325 328 330 335 340 344 HUM 350 370 375 380 385		4			
D1 Hist	HIST 146	200 201		4			
D2 Am Instit	PSCI 203	HIST 146	HIST 200 HIST 201	4			
D3 Wrld Cult	ANTH 140	HIST 140 142 or 144	SSCI 165	4			

D4 Perspect	ANTH 100 102 ECON 104 ES 100 GEOG 100 PSYC 100 SOC 100 WSTD 100	4				
D5 Capstone	SSCI 300 304 315 316 320 321 325 345 350	4				
E Lifelong E1	KINE 205	2				
E2	FIN 101 PHIL 101 PSYC 115 SOC 110	2				
E3	KINE 101 114 120 121 137 147 149 150	2				
F Writing	NSCI 306 EDUC ENG HUM MGMT SSCI	4				
G MultiCult	HUM 325 328 335 350 370 375 380	4				
OR	NSCI 325 SSCI 316 SSCI 325 SSCI 350					
UpDiv	ANTH 325 333 COMM 304 401 CJUS 451 ECON 352 ENG 314 HUM 460 MUS 308 350 PA 305 PHIL 364 367 TA 462 463	4				
Constitut	HIST 146 200 201 540* PSCI 203 410 411	✓	(These may appear above)			
US Hist	HIST 146 200 201 540* PSCI 314*	✓				
Govt	HIST 270 or 370 or PSCI 203 330 332	✓				

* Cannot be used as GenEd

STUDENT NAME: _____
SEE YOUR ADVISOR QUARTERLY
YOU MUST HAVE A C- OR BETTER IN ALL COURSES IN CONCENTRATION TO ENROLL IN
HSCI 489

Ambulatory Care/Group Practice Management Required Courses	U.	Grade	Qtr to be taken	Evaluation of Transfer Credit
				Entering Date:
				Previous School(s):
Health Science Core Requirements (32 units)				
HSCI 120		Health & Society (may count as GE B2)	5	
HSCI 273		Software Applications in Health Service	3	_____
HSCI 315		Statistics for the Health Sciences	4	_____
HSCI 352		Principles of Environmental Health	4	_____
HSCI 355		Health, Consumer & Environmental Law	4	_____
HSCI 367		Human Disease Mechanism	4	_____
HSCI 451		Principles of Epidemiology	4	_____
HSCI 470		Health Behavior	4	_____
Other Required Courses (16 units)				
ACCT 211		Principles of Accounting I	4	
ACCT 212		Principles of Accounting II	4	_____
ECON 200		Principles of Microeconomics	4	_____
MGMT 302		Management and Organizational Behavior	4	_____
Ambulatory Care/Group Practice Management Concentration Required Courses (47 units)				
HSCI 271		Community Health Services	4	
HSCI 415		Medical Care Organizations	4	_____
HSCI 423		Health and Wellness of Older Adults	4	_____

HSCI 436	Human Resource Management in Health Care	4	_____	_____
HSCI 438	Financial Management of Ambulatory Care/Group Practice Management		_____	_____
HSCI 460	Strategic Planning and Marketing in Health Care	4	_____	_____
HSCI 498	Research Methodology in Health Science	4	_____	_____
HSCI 490	Health Service Administration	5	_____	_____
HSCI 512	HSCI 512. Clinical Operations of Ambulatory Care/Group Practices	4	_____	_____
HSCI 513	Managed Care Systems	4	_____	_____
HSCI 489	Pre-Field Experience	4	_____	_____
HSCI 493	Field Experience Seminar	1	_____	_____
HSCI 495A	Field Experience (240 hours)	5	_____	_____

Electives (10-12 units)

		2	_____	_____
		4	_____	_____
		4	_____	_____
HSCI 595	Independent Study (may count as an elective)		_____	_____
HONORS	Yes _____ No _____	4	_____	_____

Calculate GPA: multiply class units by grade point multiplier for each course, add for all courses, then divide the total by the total number of units taken

Grade Point multiplier: A 4.0 A- 3.7 B+ 3.3 B 3.0 B- 2.7
 C+ 2.3 C 2.0 C- 1.7 D+ 1.3 D 1.0
 D- .7 F 0

e.g.
 B in a 4 unit course
 $4 \times 3.0 = 12$
 C in a 4 unit course
 $4 \times 2.0 = 8$
 $12 + 8 = 20$
 $20 / 8 = 2.5$
 GPA

HSCI GPA

YOU MUST HAVE A C- OR BETTER IN ALL COURSES IN CONCENTRATION TO ENROLL IN HSCI 489

OTHER REQUIREMENTS:

- * Complete the *General Education Requirements*. (See university catalog)
- * Complete the upper division writing requirement. (NSCI 306 is recommended.)
- * Transfer students from community colleges who possess an Associate of Arts degree must meet the university math requirements and usually have four upper division general education courses to complete.
- * The Bachelor of Science in Health Care Management and/or Ambulatory Care requires 186 units to complete the degree.
- * All health science majors must complete the "core courses" listed on the previous page.

Note: An appointment must be made with an advisor in the health sciences and human ecology department for program approval and career and degree counseling prior to pursuing coursework.

The program advisor is:

Dr. Chris Lindfelt

909/537-7228

e-mail: lindfelt@csusb.edu

DECLARATION OF MAJOR:

When you have decided to prepare for a career in health care administration and want to specialize in Health Care Management and/or Ambulatory Care/Group Practice Management, you must declare your major at the Office of Admissions.

- Go to the Office of Admissions and Records - University Hall

HEALTH CARE MANAGEMENT and AMBULATORY CARE/GROUP PRACTICE MANAGEMENT CONCENTRATION PROFESSIONAL PORTFOLIO REQUIREMENT FOR ALL STUDENTS

PROFESSIONAL PORTFOLIO

The following items should be gathered, retained, and placed in a portfolio by each student in the Health Science programs. The portfolio is to be assembled throughout your program and should be during the internship/field work courses. *It is highly recommended that each student begin his/her professional portfolio during the first quarter of his/her course of study.*

- * Personal statement of goals and aspirations
- * Professional Resume HSCI 489
- * Personal Philosophy of Management and Health Administration
HSCI 301
- * Six abstracts from Health, Consumer and Environmental Law
HSCI 355
- * Research paper or Presentation papers from
Medical Care Organization HSCI 415
- * Case Study or Health Plan
Health Planning HSCI 422
- * Research or Presentation papers from
HSCI 460, 490
- * Case Study or strategic plan
Strategic Planning and Marketing in Health Services HSCI 460
- * Presentation paper on Health Administration
Health Services Administration HSCI 490
- * Internship paperwork, i.e., objectives, proposal, presentation HSCI 495A
HSCI 495A
- * Research or grant proposal
Research Methodology in Health Science HSCI 498
- * Additional Materials: Video-taped presentations, awards, professional
presentations, letters of recommendation, Independent Study papers, etc.)
- * We recommend that the materials be organized and kept current in a binder as you work your way
through the degree program.